

A Communications Toolkit for Astronomers

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This miniworkshop follows on from Writing to be Read: How to Improve Your Writing and takes a look at a number of issues that determine how and what you write:

- * Knowing your audience: writing for different genres
- * Background research for news and feature articles
- * Necessary reference works and the ways of accessing them
- * Dealing with editors
- * How your text is edited
- * Handling proofs
- * What editors do
- * Being an editor
- * The writer's rights

We also suggest ways of getting your message across to the media when it is your work or organization that is being reported.